

NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES
Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity										Estimated Budget (Php)		Remarks			
				Pre-Proc Conference	Ads/Post of IAEB	Pre Bid Conf.	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to proceed	Delivery / Completion	Acceptance/ Turnover	Source of Funds		Total	MOOE CO	
1	Janitorial Services	FAD															636,000.00		Under a multi-year contract from CY2014-2016
2	Security Services	FAD															708,000.00		Under a multi-year contract from CY2014-2016
3	Repair and Maintenance	FAD																	
	Building		Shopping/Small Value Procurement														565,000.00		Procurement of labor and materials for this project will be on a "need to procure" basis
	Office Equipment		Shopping/Small Value Procurement														106,000.00		Procurement of labor and materials for this project will be on a "need to procure" basis
	Vehicles		Shopping/Small Value Procurement														107,000.00		Procurement of labor and materials for this project will be on a "need to procure" basis
	Land Improvement		Shopping/Small Value Procurement														85,000.00		Procurement of labor and materials for this project will be on a "need to procure" basis
	Machineries		Shopping/Small Value Procurement														107,000.00		Procurement of labor and materials for this project will be on a "need to procure" basis
4	Supplies and Materials	FAD																	
	Accountable Forms		National Printing Office														11,000.00		Procurement of supplies for this project will be on a "need to procure" basis
	Gasoline	FAD, RDMD & RIDD	Shopping/Small Value Procurement														106,000.00		Procurement of materials for this project will be on a "need to procure" basis
	Office Supplies	FAD, RDMD & RIDD	PS/Shopping/Small Value Procurement														469,000.00		Procurement of supplies for this project will be on a "need to procure" basis
5	Other Supplies		Shopping/Small Value Procurement														106,000.00		Procurement of supplies for this project will be on a "need to procure" basis
	Training	HRMS	Shopping/Small Value Procurement														340,000.00		Procurement of training for this project will be on a "need to procure" basis
6	Publications	RIDD	Shopping/Small Value Procurement														683,000.00		
													TOTAL		4,029,000.00				

Prepared and Consolidated By:

SARLYN H. ROBLEDO
 Head, BAC Secretariat

Recommending Approval:

GERALD S. PETILLA
 Chairman, BAC

Approved by:

MARIETA BAÑEZ SUMAGA ISAY
 Executive Director

Item & Specifications	Unit of Measure	Quantity Requirement												TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3		Oct	Nov	Dec	Q4	Total
C. TOTAL (A + B):																			239,492.11
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			23,949.21
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																			
F. MONTHLY CASH REQUIREMENTS (in Pesos)																			
F.1 Available at Procurement Service Stores					85601				66673-4									41977-4	239492.11
F.2 Other items not available at PS but regularly purchased from other sources					0				0									0	0
TOTAL MONTHLY CASH REQUIREMENTS					85601				66673-4									41977-4	239492.11

*Other categories that are not indicated herein

** Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available /

Certified Appropriate Funds Available:

Approved by:


SALWYN H. ROBLEDO
Property/Supply Officer


DANILO A. SALLILLAS
Accountant /
Local Budget Officer


MARIETA BAÑEZ SUJACANAN, Ph.D.
Head of Office/Agency

Date Prepared: FEBRUARY 01, 2016