



The **NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES (NRCP)** is in search of qualified persons for the vacant positions for immediate hiring in the following projects:

**I. For the project entitled “Establishing an Interactive Scientific Knowledge Management System (SKMS) Portal”**

- a) Computer Maintenance Technologist III (1 Contractual) – Salary Grade 17 with a monthly pay of Php34,834.00. Contract renewable every six months depending on the performance, up to two (2) years.**

**Qualifications:**

Education: Bachelor’s degree relevant to the job  
Experience: 1 year of relevant experience  
Training: 4 hours of relevant training

**Preference:**

1. Knowledgeable in Linux Platform and servers/services – proxies, samba, ftp, DNS, LAN switching, VLAN, VPN tunnelling, routing protocols, firewall;
2. Knowledge in Unix scripting;
3. Knowledge in MySQL and MS SQL database administration; and
4. Certification in any network/system administration is a plus.

**Duties and Responsibilities:**

Primary Tasks:

1. Installs and configures necessary hardware, software and security tools; and
2. Maintains the security of the hardware/software.

Secondary Tasks:

1. Ensures that the system functions/runs as expected;
2. Prepares test cases for each functions;
3. Performs test of each function;
4. Verifies and validates systems functions with the user requirements; and
5. Performs other tasks as maybe assigned by the supervisor.

- b) Computer Programmer III (5 Contractuals) - Salary Grade 18 with a monthly pay of Php37,621.00. Contract renewable every six months depending on the performance, up to two (2) years.**

**Qualifications:**

Education: Bachelor’s degree relevant to the job  
Experience: 2 years of relevant experience  
Training: 8 hours of relevant training

**Preference:**

1. Knowledgeable in HTML, JavaScript and CSS;
2. Advance knowledge in PHP (with Codeigniter or other MVC framework background is a plus);
3. Proficient in JavaScript libraries like JQuery and Bootstrap;
4. Knowledge in sub-versioning (git, mercurial, etc) is a plus
5. Proficient in SQL scripting using MySQL; and
6. Knowledgeable in web service (XML, JSON, REST, SOAP)

**Duties and Responsibilities:**

1. Designs and develops database;
2. Performs data migration;
3. Analyzes, defines and documents requirements for data, workflow, logical process, hardware and operating system environment;
4. Develops business applications programs necessary for the NRCP's operations using appropriate programming languages;
5. Modifies existing computer programs;
6. Integrates modules;
7. Tests and debugs computer programs;
8. Coordinates with the users to gather and verify program needs and requirements;
9. Conducts users and admin training; and
10. Performs other task as may be assigned by supervisor.

**II. For the project entitled “One Expert (1E): A Portal for Science and Technology Consultancy and Technical Services Project”**

- a) **Science Research Specialist I, (1 Contractual)** Salary Grade 13 with a monthly pay of Php26,793.00. Contract renewable every six months depending on the performance, up to two (2) years.

**Qualifications:**

Education: Bachelor of Science in Information Technology / Computer Science

Training: Four (4) hours of relevant trainings

Experience: One (1) year of relevant experience

Preference: Knowledgeable in HTML, JavaScript, PHP, SQL scripting using MySQL

**Duties and Responsibilities:**

Primary Tasks:

1. Develops and designs a program that will interface with the agency's Scientific Knowledge Management System (SKMS) Portal and One Expert (IE) databases in order to provide automatic feed and synchronization of specific data requirements of one expert portal;
2. Coordinates with the system administrator of One Expert on the development and scripting tools that will be used;
3. Coordinates with the Scientific Knowledge Management System Project Officer on the integration of the interface program; and
4. Provides assistance to the co-project leader and/or project coordinator in resolving issues dealing with the systems interfaces and synchronization.

Secondary Tasks:

1. Prepares and formulates Software Requirements Specification (SRS) and other documentations of the Scientific Knowledge Management System (SKMS) Portal;
2. Performs test cases of the software;
3. Performs other tasks as maybe assigned by the co- project leader and/or project coordinator.

Letter of application may be submitted directly to:

**The Administrative Officer V**

Human Resource Management Section  
National Research Council of the Philippines  
General Santos Avenue, Bicutan  
1631 Taguig City

Please enclose latest curriculum vitae, certificate of employment, certificate of trainings, transcript of records, diploma of highest degree and one 2" x 2" picture. Applications must be received by NRCP on or before **6 February 2017**. *For inquiries please contact the NRCP Human Resource Management Section at 839-0275 / 8372071 loc. 2341.*

**MARIETA BAÑEZ SUMAGAYSAY, Ph.D.**

Executive Director III